

**THREE OAKS TOWNSHIP  
PLANNING COMMISSION**

Regular Meeting

Tuesday, November 25, 2025 7:00pm

**CALL TO ORDER**

Snyder called the meeting of the Planning Commission to order at 7:00 p.m. on Tuesday, November 25, 2025 at Three Oaks Twp. Hall.

**Attendance**

Present: Christian Mitchell, Karen Seifert, Robin Snyder, John Kramer, Leslie Kaminski, Daniel Versaw

**ABSENT**

Mark Seifert

**PUBLIC MEMBERS AT MEETING**

None

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

Approved October meeting minutes. Moved by Kramer. Second by K. Seifert.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

Snyder discussed what she has been working on with Marcie Miles regarding the Township Master Plan survey. Survey will be sent in next tax bill in June. She provided a sample survey with QR code from another Twp.

Discussed input from Andy at Williams & Works on fine tuning "troublesome topics" on survey.

Discussed mailing options of the survey.

Entertained the possibility of using Facebook to inform the public about the upcoming survey.

Kramer – Liked the fact that the survey will be mailed and won't be an online survey.

Snyder – Discussed possibilities and costs with printing @ RESA print shop

K. Seifert – Liked the possibility of a cover sheet with postage prepaid on survey. Asked if there is permission that needs to be granted to place survey in tax bill mailing?  
Snyder – Planning to attend Township meeting regarding money to be allocated to Township budget for survey and if it is ok to mail the survey with the tax bill.  
Snyder – Discussed planned meeting with Andy via Zoom @ 2026 PC meeting and time frame getting the survey established. Survey costs: high end around \$3,000, printing \$1,250, Williams & Works \$1,600  
Kramer – Asked if we could take the SLU permit (landfill) off of Master Plan  
Mitchell – Commented that the SLU requirements are implemented by the PC.  
K. Seifert – Explained the SLU process.  
Snyder – Said that she would ask Andy about removing the SLU for the landfill off of the Master Plan.

Approved Zoom meeting with Andy for January 27, 2026. Moved by Kaminski, Second by Versaw.

### **CORRESPONDENCE**

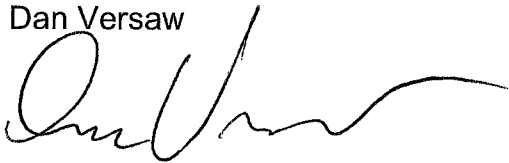
None

### **ADJOURNMENT**

Meeting adjourned at 8:20pm. Moved by K. Seifert. Second by Kramer. The next regularly scheduled planning commission meeting will be January 27, 2026 at Three Oaks Township Hall.

Respectfully Submitted,

Dan Versaw

A handwritten signature in black ink, appearing to read 'Dan Versaw', with a long, sweeping horizontal stroke extending to the right.