

Three Oaks Township Board of Trustees

Regular Meeting Minutes June 8, 2026

The regular meeting was called to order at 7:00 pm by Supervisor Smith. Pledge to the Flag.

Roll call, Present: Miles, Swanstrom, Mitchell, Osburn, Smith
Absent: None

Public Comment: None

Motion to approve the meeting agenda was made by Trustee Swanstrom and seconded by Trustee Mitchell. Motion Passed 5-0).

Motion to approve the Consent Agenda was made by Swanstrom and seconded by Mitchell. Motion Passed 5-0 (Mitchell – Yes, Osburn – Yes, Miles – Yes, Swanstrom – Yes, Smith – Yes).

Motion to approve the May 11, 2026 meeting minutes by Swanstrom and seconded by Mitchell. Motion Passed 5-0 (voice vote, no opposition noted).

Motion to approve the June 3, 2026 special meeting minutes by Swanstrom and seconded by Mitchell. Motion Passed (voice vote, no opposition noted).

Motion to pay the bills for June in the amount of \$36,961.10 by Miles and seconded by Swanstrom. Motion Passed 5-0 (Mitchell – Yes, Osburn – Yes, Miles – Yes, Swanstrom – Yes, Smith – Yes).

COMMITTEE REPORT:

1. Inspectors: Report submitted.
2. Cemetery: Report submitted.
3. Fire: Report submitted.
4. Parks & Recreation: Nothing to report
5. Planning: Report submitted. Survey's due July 15th
6. Police: Report submitted.
7. Ambulance: Report submitted. Phil Smith stepped down as Admin Director
8. Economic Development: New prospect being interviewed on Friday.

CORRESPONDENCE: None

OLD BUSINESS:

1. Spring Creek School House: No issues reported.
2. Architectural Contract: Tabled

NEW BUSINESS:

1. Thank you to Marsh Farms & Moore Farms for their help to the fire department.
2. Motion to approve The Region of Three Oaks Museum to use Township Property next to the fire station for the U.S. 12 garage sale by Mitchell and seconded by Swanstrom. Motion Passed (voice vote, no opposition noted).
3. Motion by Miles to approve having the Township Attorney conduct research to answer questions regarding cemetery foundation fees and disbursements seconded by Osburn Motion Passed 4-1. (Mitchell – No, Osburn – Yes, Miles – Yes, Swanstrom – Yes, Smith – Yes)
4. Motion to adopt resolution 2026-25 to amend the fee schedule for Forest Lawn Cemetery was made by Mitchell and supported by Miles. Motion Passed 3-2. (Mitchell – Yes, Osburn – Yes, Miles – No, Swanstrom – No, Smith – Yes)
5. Motion to adopt resolution 2026-26 to establish the policies and procedures advisory committee was made by Smith and supported by Miles. Motion Passed 5-0. (Mitchell – Yes, Osburn – Yes, Miles – Yes, Swanstrom – Yes, Smith – Yes)
6. The Rebecca Dewey Chapter, NSDAR asked to join them in celebration by having Supervisor Smith issue a proclamation recognizing the semiquincentennial anniversary of the signing of the Declaration of Independence.
7. Motion by Smith to approve having Lawnscape maintain the lawns at the township hall and the fire station seconded by Mitchell.

Final comment: Several attendees voiced their concerns with wind farms and the Townships transparency with this and other issues.

Next regular scheduled meeting Monday, July 13, 2026

Meeting adjourned by Supervisor Smith at 8:30 p.m.

Minutes Submitted by:

Marcie Miles

Three Oaks Township Clerk