

Draft

Regular Meeting Minutes – July 13, 2026

The regular meeting was called to order at 7:00 p.m. by Supervisor Smith.

Pledge to the Flag

Roll Call

- **Present:** Miles, Swanstrom, Mitchell, Osburn, Smith
- **Absent:** None

Public Comment: None

Approval of Agenda

Motion by Swanstrom, supported by Mitchell, to approve the Agenda as presented.
Motion carried, 5-0.

Approval of Consent Agenda

Motion by Swanstrom, supported by Mitchell, to approve the Consent Agenda as presented. Motion carried, 5-0.

Approval of Prior Minutes

Motion by Miles, supported by Swanstrom, to approve the June 8, 2026 meeting minutes. Motion carried, 5-0.

Approval of Bills

Motion by Swanstrom, supported by Mitchell, to approve the payment of July bills in the amount of \$54,858.90. Roll call—Ayes: Osburn, Mitchell, Swanstrom, Miles, Smith; Nays: None. Motion carried, 5-0.

Old Business

Spring Creek Schoolhouse: Nothing new to report.

Brooks Architectural Contract: Motion by Mitchell, supported by Miles, to approve the architectural contract with Brooks Architectural and pay the \$5000 retainer.

Roll call—Ayes: Miles, Osburn, Mitchell, Smith; Nays: Swanstrom. Motion carried, 4-1.

New Business

Resolution #2026-27 (Cellular Device & Security Compliance Policy): Motion by Swanstrom, supported by Mitchell, to adopt Resolution #2026-27: Resolution Authorizing Municipal Cellular Device and Security Compliance Policy for the Treasurer's office. Motion carried, 5-0.

Gravesite Buyback (Jack Renbarger): Motion by Smith, supported by Swanstrom, to accept the request from Jack Renbarger to sell back to Three Oaks Township two gravesites in the amount of \$120.00. Roll call—Ayes: Osburn, Mitchell, Swanstrom, Miles, Smith; Nays: None. Motion carried, 5-0.

Township Window Cleaning Quote: Motion by Smith, supported by Miles, to accept the quote from Mr. Window Clean to wash the township windows for \$700.00. Roll call—Ayes: Osburn, Mitchell, Swanstrom, Miles, Smith; Nays: None. Motion carried, 5-0.

Three Oaks Township Logo: Clerk Miles received full board support for the new Township Logo.

Reports & Public Comments

- Planning Commission Chair Robin Snyder announced a joint Planning Commission meeting with the Village of Three Oaks scheduled for September 22, 2026.
- Public comment was received from Myrene Koch, who introduced herself as a candidate for District Court Judge.

Adjournment

The meeting was adjourned by Supervisor Smith at 8:01 p.m.

The next regular meeting will be held Monday, August 10, 2026, at 7:00 p.m. at the Three Oaks Township Hall.

Minutes Submitted by:

Marcie Miles, Three Oaks Township Clerk

