

Three Oaks Township Board of Trustees

Regular Meeting Minutes – August 10, 2026

The regular meeting was called to order at 7:00 p.m. by Supervisor Smith.

Pledge to the Flag

Roll Call

- **Present:** Miles, Swanstrom, Mitchell, Osburn, Smith
- **Absent:** None

Public Comment: None

Approval of Agenda

Motion by Swanstrom, supported by Mitchell, to approve the Agenda as presented.
Motion carried, 5-0.

Approval of Consent Agenda

Motion by Swanstrom, supported by Mitchell, to approve the Consent Agenda as presented. Motion carried, 5-0.

Approval of Prior Minutes

Motion by Mitchell, supported by Swanstrom, to approve the July 13, 2026 meeting minutes. Motion carried, 5-0.

Approval of Bills

Motion by Miles, supported by Mitchell, to approve the payment of August bills in the amount of \$40,721.90. Roll call—Ayes: Miles, Mitchell, Swanstrom, Osburn, Smith; Nays: None. Motion carried, 5-0.

Committee Reports

Committee reports were submitted. Swanstrom mentioned the conservation area on Forest Lawn Rd needs attention as well as the bird viewing area. Mowing, trimming and trash cans added.

Old Business

Spring Creek Schoolhouse: Motion by Smith, supported by Miles, to move the Spring Creek Schoolhouse to the consent agenda. Motion carried, 5-0.

New Business

Cemetery Legal Response: Motion by Mitchell, supported by Miles, to approve a one-time retroactive payment to the cemetery coordinator in the amount of \$1875.00 for emergency monument foundation installations performed between April 2026 and August 2026 following the contractor's resignation, as reviewed and recommended by the township attorney. Roll call—Ayes: Osburn, Mitchell, Swanstrom, Miles, Smith; Nays: None. Motion carried, 5-0.

Adopt the Cemetery M.O.U.: Motion by Mitchell, supported by Osburn, to approve George Mangold to finish up the 9 foundations below the cost of the approved rates until the payment details are resolved. Roll call—Ayes: Mitchell, Osburn, Swanstrom, Smith; Nays: Miles. Motion carried, 4-1.

Township Window Cleaning Quote: Motion by Smith, supported by Miles, to accept the quote from Mr. Window Clean to wash the Springcreek school windows and the townships interior windows. Roll call—Ayes: Miles, Swanstrom, Mitchell, Osburn, Smith; Nays: None. Motion carried, 5-0.

Reports & Public Comments

- Resident Terry Volman made a suggestion to use township funds to help finance the fire station.
- Public comment was received from Sherry Trucks and Christina Zabel in regards to the fire station and the cemetery.

Adjournment

The meeting was adjourned by Supervisor Smith at 8:12 p.m.

The next regular meeting will be held Monday, September 14, 2026, at 7:00 p.m. at the Three Oaks Township Hall.

Minutes Submitted by:

Marcie Miles, Three Oaks Township Clerk