

Three Oaks Township Board of Trustees

Regular Meeting Minutes August 11, 2025

Regular meeting called to order at 7:00 pm by Supervisor Smith.

Pledge to the Flag.

Roll call, Present: Miles, Swanstrom, Mitchell, Osburn, Smith

Public comment: John and Nancy Tucek reported a noise complaint against Deer Creek Hunt Club.

Approval of Agenda/Additions: Motion by Swanstrom supported by Mitchell. Motion carried. 5-0

Motion by Swanstrom supported by Mitchell to approve the consent agenda as presented. Motion carried. 5-0

Motion by Mitchell supported by Miles to approve the July 14th meeting minutes. Motion carried 5-0.

Roll call to pay the bills for June in the amount of \$30,172.52. Motion by Miles supported by Swanstrom.
Roll call. Ayes: Osburn, Mitchell, Swanstrom, Miles and Smith. Nays: None

COMMITTEE REPORTS:

1. Inspectors: Report Submitted
2. Cemetery: Request by Barb Reese to buy back plots vacant on Hillside Section, Block 9, Graves 1, 2 & 3 for \$180 (\$60 per grave). Rich Lewis was paid for his services before returning home to Georgia. The \$285 charge for Sakrete, which is normally deducted from his check was traded off for the electric cement mixer and miscellaneous hand tools.
3. Fire: Report submitted
4. Ambulance: Report submitted
5. Parks & Recreation (Village & Township Joint Committee): Smith spoke to Joan Brown regarding the Three Oaks Township Conservation Area. The area is in need of repairs and mowing.
6. Planning: Nothing to report.
7. Police: Report submitted

CORRESPONDENCE:

1. Flyer from Michigan State University for land use, planning and zoning certificate courses.

OLD BUSINESS

1. Spring Creek School House: 12 chairs and 2 tables were purchased with Restoration Funds. There were two rentals since the last meeting and one more coming up.

2. Smith let it be known officially for bank purposes that Elizabeth Zabel is retired and the clerk is now Marcie Miles.
3. Motion by Miles to hire Heather Marschke, CPA to assist in bookkeeping until no longer needed. Supported by Osburn. Roll call. Ayes: Miles, Swanstrom, Osburn, Mitchell, Smith Nays: None
4. Motion by Miles supported by Osburn to approve the Economic Development Collaborative for one year if accepted by the other municipalities. Roll call: Ayes: Miles, Osburn, Swanstrom, Smith Nays: Mitchell
5. Open House at fire station for the Fire Authority was not well attended.
6. Motion by Miles to approve Smith to attend the Cemetery conference. Supported by Osburn. Ayes: Miles, Swanstrom, Mitchell, Osburn, Smith Nays: None
7. Computer update. Some of the computers will come with Windows 10 with a free Windows 11 upgrade.

NEW BUSINESS

1. Weed control. Scotts Lawn and Landscape cleared the weeds in front of the building and will continue to control them on a bi-weekly or monthly basis.
2. Motion by Miles to approve new contract with Comcast for phone and internet. Supported by Osburn. Roll call. Ayes: Osburn, Mitchell, Miles, Swanstrom, Smith. Nays: None
3. Motion by Smith to approve Dan Faulkner, Three Oaks Village Manager to submit a nomination letter for Steve Graziano to be considered for the Local Revenue Sharing Board on behalf of the Village and Township of Three Oaks. Supported by Mitchell. Motion carried 5-0.
4. Motion by Smith to approve Clerk to attend the Bureau of Elections Conference in Lansing and Swanstrom, Miles and Snyder to attend the appropriate Professional Development retreat. Supported by Miles. Ayes: Mitchell, Osburn, Miles, Swanstrom, Smith. Nays: None
5. Office will be closed September 1, 2025 in recognition of Labor Day.

FINAL PUBLIC COMMENT: John Tucek asked who to complain to when there is a issue with noise.

Meeting adjourned by Supervisor Smith at 8:00pm

Next meeting will be held September 8, 2025 at 7:00pm at the Three Oaks Township Hall.

Minutes submitted by

Marcie Miles
Three Oaks Township Clerk