

Three Oaks Township Board of Trustees
Regular Meeting Minutes
February 14, 2022

Regular meeting called to order at 7:00 pm.

Roll Call, Present; Gordon, Mitchell, Osburn & Mangold. Absent; Zabel

Public Comment; None

Agendas;

Motion by Mitchell, support Gordon, to approve the Agenda as presented.

Motion carried.

Motion by Mitchell, support Gordon, to approve the Consent Agenda with correction of Bills To Be Paid estimated total of \$36,016.43. Roll Call;

Ayes: Mitchell, Gordon, Osburn and Mangold, Nays; None, Absent; Zabel. Motion Carried 4-0-1

Old Business;

Mitchell presented a news article for publication concerning fundraising for Phase II of the Spring Creek School Restoration Project at a cost of \$153,000.

Mangold reported that Zabel, Gonazales, Mitchell and Mangold plan to attend the MTA Conference, in Lansing, MI on April 25-28, 2022.

New Business;

1. Mangold presented for review a proposed Resolution and Ballot language for a Road & Bridge millage to be placed on the August 2, 2022 Primary Election. Mangold to check with the Twp. Assessor for confirmation of figures and language. Twp. Board to formally consider this at the March regular meeting.
2. Mangold presented a new Three Year Contract proposal from Lawnscape Services LLC . for lawn mowing and trimming at Forest Lawn and Shedd Cemeteries and Spring Creek School. A motion by Mangold, supported, by Gordon, to accept the Three Year, 2022-2024, Contract with the charges of \$925 per service at Forest Lawn, \$85 per service at Shedd and \$55 per service at Spring Creek School. Roll Call; Ayes: Gordon, Mitchell, Osburn and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
3. Mangold presented proposal for a new Three Year Assessor contract with Northrop Assessing Inc. from November 1, 2022 thru October 31, 2025 with compensation at: Year One, \$20,062, Year Two, \$20,463 and Year Three, \$20,872. A motion by Mitchell, supported by Osburn, to accept the Three Year contract as presented. Roll Call; Ayes: Osburn, Mitchell, Mangold and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1
4. A motion by Mangold, supported by Mitchell, for Three Oaks Township to co-host, with the Village of Three Oaks, a Thursday evening, July 7, 2022 Berrien County Board of

Commissioners meeting. Details to be worked out between co-hosts. The motioned carried 4-0-1

5. A motion by Mitchell, supported by Osburn, to contribute \$2,000 from the ARPA Funding to The Berrien County Trail Master Plan. Roll Call; Ayes: Gordon, Mitchell, Osburn and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
6. Administrative Resolutions; A motion by Mitchell, supported by Gordon, to adopt the following Resolutions for 2022-2023; Post Audit Twp. Bills, Auditor, Attorney, Depositories, Twp. Investment & Depositories, Planning/Zoning Consultants and Municipal Emergency Coordinator. The motion carried 4-0-1.
7. Resolutions;
 - A. A motion by Mitchell, supported by Gordon, to adopt the Resolution Regarding Public Information Coordinator and Policy of Charges for Public Information. Roll Call; Ayes: Gordon, Mangold, Mitchell and Osburn, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - B. A motion by Mangold, supported by Gordon, to adopt the Trustee Salary Resolution at \$2,384.00 annually. Roll Call; Ayes: Mangold, Mitchell, Osburn and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - C. A motion by Mitchell, supported by Osburn, to adopt the Supervisor Salary Resolution at \$11,005.18 annually. Roll Call; Gordon, Osburn, Mitchell and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - D. A motion by Mitchell, supported by Gordon, to adopt the Clerk Salary Resolution at \$19,102.00 annually. Roll Call; Osburn, Mitchell, Mangold and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - E. A motion by Mitchell, supported by Gordon, to adopt the Treasurer Salary Resolution at \$15,190.00 annually. Roll Call; Gordon, Mitchell and Mangold, Nays: None, Abstain: Osburn, Absent: Zabel. Motion carried 3-0-1-1
 - F. A motion by Mangold, supported by Mitchell, to adopt the Fire Chief Salary Resolution at \$18,317.28 annually. Roll Call; Ayes: Mitchell, Gordon, Osburn and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - G. A motion by Mitchell, supported by Osburn, to adopt the Election Workers Compensation Resolution as presented. Roll Call; Ayes: Mangold, Osburn, Gordon and Mitchell, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - H. A motion by Mitchell, supported by Gordon, to adopt the Hourly Township Employee (Deputy Clerk, Deputy Treasurer and Cemetery Sexton) at an increase of \$0.30 an hour. On -Call Fire Fighters will receive a \$1.00 an hour increase to \$18.50 an hour paid out of the ARPA Fund. Roll Call; Ayes: Mangold, Mitchell, Osburn and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - I. A motion by Mitchell, supported by Gordon, to adopt the Attendance at Educational Meetings Resolution as presented. Roll Call; Ayes: Gordon, Osburn, Mitchell and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1

- J. A motion by Mitchell, supported by Gordon, to adopt the Poverty Exemption Income Guidelines and Asset Level Test Resolution #22-0214-1 as presented. Roll Call; Ayes: Mitchell, Gordon, Mangold and Osburn, Nays: None, Absent: Zabel. Motion carried 4-0-1
- K. A motion by Mitchell, supported by Gordon, to adopt the Three Oaks Township Resolution to Set an Alternate Date for the March Board of Review First Taxpayer Appeal Meeting 2022 as presented. Roll Call; Ayes: Osburn, Mitchell, Gordon and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
- L. A motion by Mitchell, supported by Gordon, to adopt the Three Oaks Township Resolution to Set an Alternate Date for the July Board of Review 2022 as presented. Roll Call; Ayes: Osburn, Gordon, Mitchell and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
- M. A motion by Mitchell, supported by Gordon, to adopt the Three Oaks Township Resolution to Set an Alternate Date for the December Board of Review 2022 as presented. Roll Call; Ayes: Gordon, Osburn, Mitchell and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1

Final Public Comment;

None

The meeting adjourned @ 8:07 pm.

The next meeting is scheduled for Monday, March 14, 2022 to be held after the Public Hearing for the 2022/2023 Three Oaks Township Proposed Budget presentation @ 7:00 pm.

A Special meeting of the Board of Trustees, will be held on Thursday, March 31, 2022 at 7:00 pm for the purpose of amending the 2021/2022 Twp. Budget and approving the 2022/2023 Twp. budget as required by State Statute by April 1st.

Respectfully submitted,



George A. Mangold
Township Supervisor