Three Oaks Township Board of Trustees

Regular Meeting Minutes

May 8, 2023

Regular meeting called to order at 7:00pm.

Roll call, Present: Mangold, Mitchell, Zabel and Gordon

Public comment: None

Motion by Mitchell supported by Gordon to approve the agenda with the addition of the Depository addition. Motion carried

Motion by Zabel supported by Mitchell to approve the consent agenda with est. total of bills to be paid @$34992.09. Roll call.

Ayes: Mangold, Zabel, Mitchell, Gordon

Absent: Osburn

Nays: None

Motion carried. 4-0

**Old Business**

1. Spring Creek School Restoration Phase II Update-Mitchell gave report on near completion of project.

Motion mangold support Mitchell to approve payment of $44,447.50 to Triton for Phase 2 and pre approve payment shortage of $2082.65 from Twp General Fund to Restoration Fund for final payment. Roll call

Ayes: Gordon, Zabel, Mitchell, Mangold

Absent: Osburn

Nays: None

Motion carried 4-0

1. Marijuana Zoning Ordinance 62 Amendment

Motion Zabel support Gordon to approve the Ordinance. Roll call

Ayes: Mitchell, Zabel, Gordon, Mangold

Absent: Osburn

Nays: None

Motion carried 4-0

1. Cemetery

Cleanup at the cemetery for the spring will begin May 12. All items should be removed by then.

Motion Zabel support Mitchell to approve purchase of a pallet of EZ Street Asphalt up to $1600.00. Roll call

Ayes: Gordon, Mangold, Zabel, Mitchell

Absent: Osburn

Motion carried 4-0

1. Resolution

Motion Mangold support Zabel to approve adding Consumers Credit Union to our depositories. Roll call

Ayes: Zabel, Mitchell, Gordon, Mangold

Absent: Osburn

Nays: None

Motion carried4-0

**New Business**

1. Berrien County Trails Master Plan

Motion Mangold support Mitchell to adopt the Resolution of support for the master plan. Roll call

Ayes: Gordon, Mitchell, Mangold, Zabel

Absent: Osburn

Nays: None

Motion carried 4-0

1. Comcast Franchise Agreement

Comcast submitted a 10yr agreement.

Motion Mitchell support Gordon to sign the agreement

Motion carried 4-0

1. Audit Engagement Letter

Motion Zabel support Gordon to approve the audit letter for a period of 3 yrs with

Payments for 2023 @$8750, 2024 @ $9000 and 2025 @$9250. Roll call

Ayes: Mitchell, Mangold, Gordon, Zabel

Absent: Osburn

Nays: None

Motion carried 4-0

1. Observation Deck repairs

Mangold tabled until further info is gathered

1. ARPA Funds

Clerk completed the annual 2022 report with the Two receiving $96786.72 in funds with

$8354 used and projected use with $75000 unused

1. Zoning Map

The official zoning map has been updated

Motion mangold support Mitchell to sign the official updated map. Motion carried

1. Berrien County & Environment Great Lakes & Energy requesting info from Twp
2. Berrien County Commissioners Mtg

The County Commissioners meeting will be held on June 1 @ 6:00pm @ Froehlich’s the board is welcome to attend

No public comment

Meeting closed @ 8:10

Next meeting June 12

Minutes submitted by

Elizabeth Zabel

Three Oaks Township Clerk