

Three Oaks Township Board of Trustees
Budget Public Hearing & Regular Meeting Minutes
March 11, 2024

The Public Hearing on the proposed 2024/2025 Township budget was opened at 7:00 pm. The Property Tax Millage Rate proposed to be levied (subject to the Headlee Reduction Act) to support the 2024/2025 Budget will be:

.7092 – General Operating
1.3960 – Library
.3750 - Roads & Bridges
1.6665 – Police (Township residents only)
1.4285 – Fire
.9523 – Ambulance

The proposed 2024/2025 Township Budget was presented. There was not any public comment. The Public Hearing was closed at 7:17 pm.

The regular meeting was called to order at 7:17 pm.

Roll Call; Present, Gordon, Osburn, Mitchell and Mangold. Absent, Zabel

Public Comment; None

Agendas;

Motion by Gordon, supported by Mitchell, to approve the agenda as presented.

Motion carried.

Motion by Mitchell, supported by Gordon, to approve the Consent Agenda with the addition of the Straub, Seaman & Allen P.C. statement of \$2,184.66 bringing the adjusted Bills to be Paid estimated total to \$56,718.48. Roll Call; Ayes: Gordon, Mangold, Osburn and Mitchell, Nays: None, Absent: Zabel. Motion approved 4-0-1.

Old Business: Mangold informed the Board of a presentation from Midwest Energy & Communications (MEC) to the Board, on our April 8, 2024 regular meeting, concerning the proposed Broadband project in Three Oaks Township.

New Business;

1. A motion by Mangold, supported by Mitchell, to set a Special meeting date of Thursday, March 28, 2024 @ 7:00 pm for amending the 2023/2024 Fiscal Budget and adopting the 2024/2025 Fiscal Budget. The motion was approved.
2. Mangold informed the Trustees of his meeting with Ryan Brown, Agent of Decker Insurance Agency, that our 2024 annual premium will be \$16,010. The General Fund share is \$4,892 and the Fire Dept. share is 11,118.
3. Mangold informed the Trustees of the Township's 5% share (\$7,175.14) of the AFG \$468,776 Grant money for SCBA Air Packs. This amount was listed in this month's Bills to be Paid.

4. Mangold requested that the Township make arrangements on having another Mobile Shredder available this Spring, for the shredding of documents, for the Township and available for the residents of the Village and Township of Three Oaks. A motion by Mitchell, supported by Gordon. Motion carried. Costs and dates to be determined by the Clerk's Office.
5. Resolutions:
 - A. A motion by Mitchell, supported by Gordon, to adopt the Resolution Regarding Public Information Coordinator and Policy Charges for Public Information. Roll Call; Ayes: Osburn, Mitchell, Gordon and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - B. A motion by Gordon, supported by Mitchell, to adopt the Trustee Salary Resolution at \$2,500.00 annually. Roll Call; Ayes: Mangold, Mitchell, Osburn and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - C. A motion by Mitchell, supported by Gordon, to adopt the Supervisor Salary Resolution at \$11,500.00 annually. Roll Call; Ayes: Gordon, Osburn, Mitchell and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - D. A motion by Gordon, supported by Mitchell, to adopt the Clerk Salary Resolution at \$22,750.00 annually. Roll Call; Ayes: Osburn, Mitchell, Mangold and Gordon. Nays: None, Absent: Zabel. Motion carried 4-0-1
 - E. A motion by Mitchell, supported by Gordon, to adopt the Treasurer Salary Resolution at \$16,600.00 annually. Roll Call; Ayes: Mitchell, Gordon, Mangold and Osburn, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - F. A motion by Gordon, supported by Mitchell, to adopt the Fire Chief Salary Resolution at \$20,000.00 annually. Roll Call; Ayes: Mangold, Osburn, Mitchell and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - G. A motion by Mitchell, supported by Gordon, to adopt the the Election Workers Compensation Resolution as presented. Roll Call; Ayes: Gordon, Mangold, Osburn and Mitchell, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - H. A motion by Mitchell, supported by Gordon, to adopt the Hourly Township Employee Resolution, (Deputy Clerk*, Deputy Treasurer and Cemetery Sexton) at an increase of \$1.00 an hour to \$17.75 an hour. On-Call Fire Fighters will receive \$20.00 an hour. * The Deputy Clerk hourly wage for Election related items will be \$20.00 an hour. Roll Call; Ayes: Mitchell, Osburn, Gordon and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - I. A motion by Mitchell, supported by Gordon, to adopt the Planning Commission Compensation Resolution a rate of \$40.00 per meeting with the Chairperson and Secretary at a rate of \$50.00 per meeting. Roll Call; Ayes: Osburn, Mitchell, Gordon, and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - J. A motion by Mitchell, supported by Gordon, to adopt the Attendance at Educational Meetings Resolution as presented. Roll Call; Ayes: Mangold, Gordon, Osburn and Mitchell, Nays: None, Absent: Zabel. Motion carried 4-0-1
 - K. A motion by Mitchell, supported by Gordon, to adopt the Poverty Exemption Income Guidelines and Asset Level Test Resolution #24-0311 as presented. Roll Call; Ayes: Gordon, Mangold, Osburn and Mitchell, Nays: None, Absent: Zabel. Motion carried 4-0-1

L. A Motion by Gordon, supported by Mitchell, to adopt the Three Oaks Township Resolution to Set an Alternate Date for the July Board of Review 2024 as presented. Roll Call; Ayes: Mangold, Osburn, Mitchell and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1

M. A motion by Mitchell, supported by Gordon, to adopt the Three Oaks Township Resolution to Set an Alternate Date for the December Board of Review 2024 as presented. Roll Call; Ayes: Gordon, Osburn, Mitchell, and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1

6. Mangold reported of the Joint Township Board of Review with Galien and Three Oaks Townships. Appeals of Assessments will be heard at the Three Oaks Township Hall on Tuesday, March 12, 2024 from 3:00 pm – 9:00 pm and at the Galien Township Office on Saturday, March 16, 2024 from 9:00 am – 3:00 pm. Residents, from either Township, can appeal their assessments on either of the two dates.

Final Public Comment;

Dan Peterson, Pokagon Fund, inquired about the outdoor lighting at the Spring Creek School House. A Dusk to Dawn light has been installed with plans for securing a Grant for additional security.

George McManus introduced himself as seeking the position of Berrien County Drain Commissioner.

The meeting adjourned @ 8:07 pm.
Respectfully submitted,

George A. Mangold
Township Supervisor