Three Oaks Township Board of Trustees

Regular Meeting Minutes
November 10, 2025

The regular meeting was called to order at 7:00 pm by Supervisor Smith.

Pledge to the Flag.

Roll call, Present: Miles, Swanstrom, Mitchell, Osburn, Smith
Absent: None

Public Comment: None

Motion by Mitchell, supported by Swanstrom, to approve the Agenda as presented.
Motion Carried. 5-0

Motion by Swanstrom, supported by Mitchell, to approve the consent agenda as presented.
Motion carried. 5-0

Motion by Miles, supported by Swanstrom, to approve the October 13, 2025 meeting minutes. Motion carried 5-0.

Roll call to pay the bills for November in the amount of $27,918.14. Motion by Swanstrom supported by Mitchell. Roll Call. Ayes: Osburn, Mitchell, Swanstrom, Miles, Smith
Nays: None Motion carried.

COMMITTEE REPORTS:

1. Inspectors: Report submitted
2. Cemetery: Report submitted. Smith motioned and Mitchell supported a buy-back of Richard McFadden's burial plot as reqested by his family in the amount of $60.00. Roll Call: Ayes; Miles, Swanstrom, Mitchell, Osburn, Smith Nays: None. Motion carried
3. Fire: Report submitted.
4. Ambulance: Report submitted
5. Parks & Recreation (Village & Township Joint Committee): Nothing to report
6. Planning: Nothing to report.
7. Police: Report submitted. A deputy of the Berrien Couunty Sheriff's Department was in attendance.

CORRESPONDENCE: VETERANS IN BERRIEN ENGAGE (VIBE) information was distributed.

OLD BUSINESS:

1. Spring Creek School House: Nothing new.
2. Computer update. Treasurer's laptop is installed. Supervisor's laptop is still in the jprocess of being installed.

NEW BUSINESS:

1. Motion by Mitchell supported by Miles to approve allowing the Cass County Clinic Mobile Health Clinic to use our parking lot once a week.
   Motion carried 5-0.
2. Motion by Smith supported by Mitchell to purchase a new printer for the clerk's election office. Motion carried 5-0.
3. Walnut trees have been removed from the cemetery due to a previous purchase agreement.
4. Motion by Smith suppported by Swanstrom to accept the Berrien County Road Department's proposed 2026 road repairs. Motion carried 5-0.
5. Motion by Miles supported by Smith to approve the October 15, 2025 Election Commission minutes. Motion carried 5-0.
6. Motion by Mitchell supported by Swanstrom to have the Three Oaks Fire Department withdraw from the proposed Red Arrow Regional Emergency Services Authority. Motion carried 5-0.

Final Public Comment: Resident inquired about the Township Ordinace for snowmobiles

Meeting adjourned by Supervisor Smith at 7:57pm.

Next meeting will be held Monday, December 8, 2025 at 7:00pm at the Three Oaks Township Hall.

Minutes Submitted by:

Marcie Miles
Three Oaks Township Clerk