

# Three Oaks Township Board of Trustees

## Regular Meeting Minutes September 8, 2024

The regular meeting was called to order at 7:00 pm by Supervisor Smith.

Pledge to the Flag.

Roll call, Present: Miles, Swanstrom, Mitchell, Osburn, Smith

Public Comment: None

Approval of Agenda/Additions: Motion by Mitchell supported by Swanstrom. Motion Carried. 5-0

Motion by Mitchell supported by Swanstrom to approve the consent agenda as presented. Motion carried. 5-0

Motion by Smith to approve the August 11, 2025 meeting minutes. Motion carried 5-0.

Roll call to pay the bills for September in the amount of \$23,661.66. Motion by Miles supported by Swanstrom. Ayes: Miles, Swanstrom, Mitchell, Osburn, Smith Nays: None

### COMMITTEE REPORTS:

1. Inspectors: Report submitted
2. Cemetery: Smith reported that he is working on removing bushes.
3. Fire: Report submitted. Smith gave an estimate for the fire station addition.
4. Ambulance: Report submitted
5. Parks & Recreation (Village & Township Joint Committee): Smith inspected the park on Forest Lawn Rd. it is in need of repair and has been closed off to the public until repairs are completed.
6. Planning: Nothing to report
7. Police: Report submitted.

CORRESPONDENCE: None

### OLD BUSINESS:

1. Spring Creek School House: One rental since the last meeting. Mitchell would like to thank the community for taking such good care of the building when renting it.
2. Ed Carpenter's response to the Tucek noise complaint was addressed.
3. The new phones to be installed will not work with our current set up so we as a board decided to keep the old phones.

4. Motion by Miles supported by Swanstrom to approve Resolution 25-09 affirming Three Oaks Township's commitment to a joint, collaborative effort to increase economic opportunities in Southwestern Berrien County. Ayes: Smith, Miles, Mitchell, Swanstrom, Osburn Nays: None
5. Computer update. Clerk's desktop is installed. All others are in the process of being installed.

**NEW BUSINESS:**

1. Motion by Smith to accept the bid for \$20,290.00 by Arnt Asphalt Sealing Inc. to repair the township's property. Supported by Miles, Roll call, Ayes: Osburn, Swanstrom, Mitchell, Miles, Smith Nays: None
2. Motion by Mitchell supported by Miles to approve the purchase of 4 sets of turn out gear at the cost of \$18,508.00 to be paid by the fire departments capital outlay account. Also to allow the purchase of 5 new pagers at a total cost of \$4,270.00 instead of the chainsaws and fire blankets that were originally budgeted for. Roll call. Ayes: Miles, Swanstrom, Mitchell, Smith, Osburn Nays: None
3. Motion by Smith supported by Swanstrom to allow Cass Family Clinic to park their Mobile Heath Clinic in the Three Oaks Township Hall parking lot once a month. Motion carried 5-0.

**FINAL PUBLIC COMMENT:** None

Meeting adjourned by Supervisor Smith at 7:44pm.

Next meeting will be held October 13, 2025 at the Spring Creek School House 19289 Three Oaks Rd. Three Oaks, MI

Minutes Submitted by:

Marcie Miles  
Three Oaks Township Clerk