

Three Oaks Township Board of Trustees
Regular Meeting Minutes
February 13, 2023

Regular meeting called to order at 7:00 pm.

Roll Call, Present; Gordon, Mitchell, Osburn & Mangold. Absent; Zabel

Public Comment; None

Agendas;

Motion by Gordon, support Mitchell, to approve the Agenda as presented.

Motion carried.

Motion by Mitchell, support Osburn, to approve the Consent Agenda with Bills To Be Paid estimated total of \$30,084.19. Roll Call; Ayes: Gordon, Mitchell, Osburn and Mangold, Nays; None, Absent; Zabel. Motion carried 4-0-1

Old Business;

1. Mitchell gave an update of progress on the Phase II of the Spring Creek School Restoration Project and presented bills totaling \$31,358.78. Well, septic, heating and plumbing have been done. Electrical is being scheduled so that the heating unit can operate and the water can be turned on and drywall work and painting can be started.
2. Mangold reported that Zabel, Gonazales, Mitchell, Gordon and Mangold plan to attend the MTA Conference, in Grand Traverse, MI on April 17-20, 2023. Motion by Mangold, support Mitchell, to approve attending the MTA Conference. Ayes: Mangold, Mitchell, Gordon and Osburn, Nays: None, Absent: Zabel. Motion carried 4-0-1
3. Mangold reported that the budget meeting date with Alex Schaeffer, Kruggel/Lawton has been rescheduled from Wednesday, February 8 to Wednesday February 15, 2023 at 9:30 am.
4. Mangold reported that the Townships 5 Year Park Recreation Plan has been approved until 12/31/2027.

New Business;

1. Mangold presented the Berrien County Road Dept. 3 Year Road Plan with the estimated cost of work for 2023 at \$62,026 of which the Township share is estimated at \$37,134. Motion by Osburn, support Gordon, to approve the 3 Year Plan. Roll Call: Ayes: Gordon, Mangold, Osburn and Mitchell, Nays: None, Absent: Zabel. Motion carried 4-0-1
2. Mangold presented for adoption Resolution #010923, The 2022 Hazard Mitigation Plan, as requested by the Berrien County Emergency Management/Homeland Security Division. Motion by Mitchell, support Gordon. Motion carried.

3. Motion by Mangold, support Mitchell, to appoint Leslie Kaminski to the Planning Commission filling the vacancy of Sarah Bardusk's term which ends 12/31/2024. Motion carried.
4. A motion by Mitchell, supported by Gordon, to approve the replacement of the Assessor's computer tower at a cost not to exceed \$2,000. Roll Call: Ayes: Osburn, Mangold, Mitchell and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1
5. A motion by Mitchell, supported by Gordon, to accept the Snowbusters Snowmobile Club contract allowing the trail on Parcel # 11-20-0015-0010-00-7, the North end of the Forest Lawn Cemetery along Stuckles Road, for a \$75.00 a year fee. Motion carried.
6. A motion by Mangold, support Gordon, to renew \$45.00 membership for 2023 in the Michigan Association of Municipal Cemeteries. Roll Call: Ayes, Mitchell, Osburn, Mangold and Gordon, Nays: None, Absent: Zabel. Motion carried 4-0-1. Motion by Mitchell, support Gordon, to amend the amount of February Bills to be paid by \$2,045. The amended total cost of February Bills to be Paid totals \$32,129.19 Roll Call: Ayes, Osburn, Gordon, Mitchell and Mangold, Nays: None, Absent: Zabel. Motion carried 4-0-1
7. Administrative Resolutions; A motion by Mitchell, supported by Gordon, to adopt the following Resolutions for 2023-2024; Post Audit Twp. Bills, Auditor, Attorney, Depositories, Twp. Investment & Depositories and Planning/Zoning. Motion carried

Final Public Comment;

Dan Peterson, Administrative Director of the Pokagon Fund reported on applications available for various scholarships offered to residents or R.V. graduating seniors of Three Oaks Township. Dan would like to see an increase in participation from River Valley.

The meeting adjourned @ 7:47 pm.

The next meeting is scheduled for Monday, March 13, 2023 to be held after the Public Hearing for the 2023/2024 Three Oaks Township Proposed Budget presentation @ 7:00 pm.

A Special meeting of the Board of Trustees, will be held on Friday, March 31, 2023 at 7:00 pm for the purpose of amending the 2022/2023 Twp. Budget and approving the 2023/2024 Twp. budget as required by State Statute by April 1st.

Respectfully submitted,

George A. Mangold
Township Supervisor